



VIDA

value-added innovation
in food chains

Online submission system, live within CLOU5

D2.2 of the Work Package 2



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Content

1. Introduction.....	1
2. Online submission system for Innovation Support Voucher and Validation Voucher	2

1. Introduction

To efficiently handle the e-submission CLOU5 will be used. This will include the download as well as the upload area of the proposals. Furthermore, it will be integrated with the “guide for applicants” and the call text. The submitted proposal will be transferred to the expert groups in Clou5.

Building on an existing and proven platform (CLOU5) VIDA will provide all project participants with a multi-functional communication and collaboration platform. CLOU5 offers cluster network managers and their members’ space to develop cross-sectoral innovation and network management tools for the realisation of joint projects at the same time. All the activities will take place in an environment of trust of the involved network organisations. Additionally, users may individually decide who can see their information e.g. one special group, the selected network, all platform users or the broad public. Therefore, the system protects organisations that wish to preserve and guard their intellectual property.

Clou5 will be used for the submission of all vouchers within the VIDA project. The present document explains how the online submission tool works for the Innovation Support Voucher (ISV) and the Validation Voucher (VV).

2. Online submission system for Innovation Support Voucher and Validation Voucher

For the review of the procedure and submission of applications for the ISV and the VV, the applicants can access the open group called “Innovation Support Voucher” and the open group called “Validation Voucher” via different websites (VIDA website, consortium partner websites, EU funding websites, ECCP website etc.), via email, via newsletter or directly.

Once they have been directed to the open groups on Clou5 (Innovation Support Voucher or Validation voucher), they can select which information they need. They can read the call text, download the overall guideline for applications and read the eligibility criteria and/or evaluation criteria. The main part of the open groups will be the application form, which applicants can download as a pdf file for later upload.

To upload the application form (pdf file) the applicants can either use the open groups directly or they follow a link in the pdf file to submit the application form directly. The uploaded pdf document will be stored on a safe server (due to German law) to which only the group owners of the Innovation Support Voucher and group owners of the Validation Voucher have access. The group owners are responsible to check the overall eligibility criteria of the application (e.g. SME status, TRL level etc.).

If the application meets the eligibility criteria, the document will be sent from one of the open group owners to the closed evaluation group (e.g. “Validation Voucher Evaluation Group” or “Innovation Support Voucher Evaluation Group”). The content of the evaluation group can only be seen by the evaluators (part of the closed group) and by the 4 group owners of the open groups (Innovation Support Voucher and Validation Voucher).

A schematic representation and description of the above explained submission tool for the ISV and the VV is represented in Figure 1.

Figure 1 Scheme for the submission system for ISV and VV



