

Terms and Conditions

VIDA – Voucher Scheme

Version 2.0 July 2019



Co-Funded by
the European Union

Content

1	About VIDA.....	3
1.1	VIDA partners.....	3
1.2	Project Facts	4
1.3	Contact (Coordinator).....	4
2	Main requirements.....	4
3	Application Conditions	5
3.1	General application conditions for VIDA vouchers	5
3.2	Innovation Support Voucher (ISV) conditions	6
3.3	Validation Voucher (VV) conditions	8
3.4	Demonstration Voucher (DV) conditions.....	9
4	Financial Provisions.....	10
4.1	Payment terms	11
5	The VIDA call for proposals timeframe.....	13
5.1	Innovation Support Voucher: Open Call	13
5.2	Validation Voucher: Open Call.....	13
5.3	Demonstration Voucher: Two calls	14
6	Reporting	15
7	Confidentiality	16
8	Intellectual Property Rights and Dissemination.....	16
9	Disclaimer	17
	Annex 1: VIDA clusters and regions.....	18
	Annex 2: Evaluation process.....	19
	History of changes.....	23

1 About VIDA

The VIDA project has received funding from the European Union’s Horizon 2020 research and innovation program under grant agreement n° 777795. VIDA – Value added Innovation in food chains– aims to accelerate the implementation of new solutions (preferably key enabling technologies) in the food sector which improve the usage of water and energy with the ambition to reduce losses and consumption. VIDA has three different types of funding vouchers to support small and medium-sized enterprises (SME) seeking new resource efficient solutions.

The Innovation Support Voucher (ISV) provides financial support to SME in the food, water, energy or key enabling technologies¹ (KET) sectors to get access to external knowledge and expertise. The Validation Voucher (VV) allows innovators to get their technological development validated. The Demonstration Voucher (DV) offers consortia an opportunity to demonstrate their new developments on site of a ‘prospective user’.

VIDA has created a collaboration space consisting of workshops and an online matchmaking portal called ‘Clou5’, to be complemented by matchmaking events that will allow enterprises to identify a suitable partner matching the needs of a prospective user. In a second step, the SME and the partner(s) can apply for a joint ‘Demonstration Project’ to demonstrate an innovation in the value chain. Follow-up coaching and transfer activities by the VIDA partner organizations will maximize the impact of these collaborative innovation projects.

1.1 VIDA partners

 <p>Centre of Expertise Water Technology www.cew.nl</p>	 <p>Food-Processing Initiative www.foodprocessing.de</p>
 <p>Water Alliance www.wateralliance.nl</p>	 <p>Lombardy Energy Cleantech Cluster www.energycluster.it</p>
 <p>Aragon Food Cluster www.aragonalimentacion.com</p>	 <p>Nanoprogress z.s.p.o. www.nanoprogress.eu</p>
 <p>ZINNAE www.zinnae.org</p>	 <p>Sociedade Portuguesa de Inovação http://www.spi.pt</p>
 <p>BalticNet-PlasmaTec www.balticnet-plasmatec.org</p>	 <p>CLEAN (CLN) www.cleancluster.dk</p>

¹ https://ec.europa.eu/growth/industry/policy/key-enabling-technologies_en

1.2 Project Facts

Project Acronym:	VIDA
Project Title:	Value-added Innovation in the food ChAin
Project Reference:	H2020-INNOSUP-1-2017, Grant agreement no: 777795
Project Type:	Cluster facilitated projects for new value chains
Project Duration:	36 months from 01.04.2018 to 31.03.2021
Budget:	€ 4.988.766,25 (EC Funding)
Web:	http://www.vidaproject.eu/

1.3 Contact (Coordinator)

James Baker | CEW | Oostergoweg 9, 8911 MA Leeuwarden, The Netherlands

Phone: +31 58 - 210 09 19 | Email: info@vidaproject.eu

2 Main requirements

The VIDA Voucher Scheme is open to SME's meeting the following criteria:

- The applicants must have the SME status in accordance with the SME definition of the European Union².
- Applicants must be a member of a VIDA cluster **or** be headquartered in a VIDA territorial scope (see [annex 1](#)).
- Applicants need to be active in one of the following sectors:
 1. Food production and processing chain
 2. Water
 3. Energy
 4. KET supply chain
- Applicants need to submit their application via the VIDA platform called 'Clou5³ using the templates provided in the respective open groups: Innovation Support Voucher⁴, Validation Voucher⁵ or Demonstration Voucher⁶. Clou5 is accessible via the [VIDA website](#) or directly via [Clou5](#).

² http://ec.europa.eu/growth/smes/business-friendly-environment/sme-definition_en

³ <https://www.clou5.net/groups/profile/36889/vida-project-vouchers>

⁴ <https://www.clou5.net/groups/profile/36623/vida-innovation-support-voucher>

⁵ <https://www.clou5.net/groups/profile/36887/vida-validation-voucher>

⁶ <https://www.clou5.net/groups/profile/36891/vida-demonstration-voucher>

3 Application Conditions

The VIDA voucher scheme has three types of vouchers:

1. Innovation Support Voucher (ISV)
2. Validation Voucher (VV)
3. Demonstration Voucher (DV)

Innovation Support Vouchers are meant to support SME's in the various aspects of generating innovations. Validation Vouchers will help to organize external validation of the innovation, building credibility, whereas Demonstration Vouchers finance the demonstration of an innovation at the prospective user's production site.

In addition to the general application conditions, specific conditions for each voucher scheme are specified below.

3.1 General application conditions for VIDA vouchers

To be eligible for VIDA vouchers, any proposed project or action should meet the following application conditions:

- The proposed project or action aims to:
 - new products, processes or technical services (preferably Key Enabling Technologies) in the food/energy/water nexus
 - which – with their functions, parameters or characteristics - exceed the existing products, processes or technical services for the prospective users, and
 - are based on the international state-of-the-art of science and technology.
- Applications must be written in English (applications partially written in another language are not eligible).
- The proposed project or action increases the (technological) performance level of the applying company or its innovation competence.
- The proposed project or action strengthens the competitiveness of the applying companies on a demanding level of innovation and thus accelerates and improves the product development capabilities, leads to more sustainable business, opens new market opportunities and/or creates/secures jobs for the applicant.
- The proposed project or action should not impose risks to the daily business of the applicant, the prospective users nor other organisations involved.
- Applicants can apply for more than one VIDA voucher scheme, however, a total max. funding of € 60.000 per applicant applies. VIDA may reject multiple applications in the same voucher scheme.

Note: where the text refers to a TRL (technology readiness level), unless otherwise specified the following definitions apply:

- TRL 1 – basic principles observed
- TRL 2 – technology concept formulated
- TRL 3 – experimental proof of concept
- TRL 4 – technology validated in lab
- TRL 5 – technology validated in (industrially when KET) relevant environment
- TRL 6 – technology demonstrated in (industrially when KET) relevant environment
- TRL 7 – system prototype demonstration in operational environment
- TRL 8 – system complete and qualified
- TRL 9 – actual system proven in operational environment (KET: competitive manufacturing)

3.2 Innovation Support Voucher (ISV) conditions

Innovation Support Voucher applications must represent a joint action between one beneficiary SME from the food, water, energy or KET-sector and one knowledge provider. The ISV provides financial support to SME to get access to external knowledge and expertise towards a resource-efficient food production. Activities that can be funded with the ISV includes, among others:

- Intellectual Property (IP) support
- Innovation management
- Advanced manufacturing
- ICT consultancy
- Eco-innovation consultancy for resources, water and energy efficiency
- New business models
- Market studies and regulatory studies
- Small technological support or feasibility studies
- Travel cost only for official VIDA events and conference fees; specific conditions apply (below)

Innovation Support Vouchers can also provide background knowledge needed for other voucher applications.

The applicant (SME) can apply for a maximal grant of € 5.000.

Note: It is possible to award an application to cover only travel costs to visit an official VIDA event. These events will be announced on the VIDA website (www.vidaproject.eu/events-list/). For the travel vouchers the following specific conditions apply:

- *The costs must be declared on the actual real cost basis using an online provided Travel Expense Report form within 30 working days after the specified event. Costs must be reasonable, justified and comply with the principle of sound financial management, regarding economy and efficiency. Originals receipts might be requested, they shall be marked with the following text: “project VIDA funded by the European Union under the Grant Agreement number 777795” and be archived for at least 5 years for potential audit purposes.*
- *Only eligible costs will be reimbursed if they are in line with the rules of the Horizon 2020 program. Eligible costs are e.g.:*
 - *Costs for local transport, trains (only second class), flights (only economy-class), kilometer allowances (if not higher than the costs for a comparable train ticket)*
 - *Costs for accommodation*
- *Actual declared costs which are exceeding the granted amount cannot be reimbursed subsequently.*
- *All amounts must be delivered in EUR. Possible currency exchange losses must be covered by the applicant.*
- *Note that proof of attendance is mandatory for reimbursement. SMEs need to make sure to meet a VIDA representative during the dedicated event to sign an attendance form.*
- *If an SME is specifically invited by the VIDA consortium to present at dedicated (international) events, the SME can apply for an Innovation Support Voucher. In this case, conference registration fees of up to EUR 900 can be covered. The cost of the conference registration fee shall not exceed 50% of the total costs of the travel voucher.*
- *Travel vouchers applications may include multiple persons travelling and can be combined with other proposed activities within the frame of ISV's.*

Overview of Innovation Support Vouchers (ISV's):

Number of projects:	until budget exhausted
Call:	open call, from February 1 st , 2019 09.00 hrs CET until January 3 rd , 2020 17.00 hrs CET
Grant per Voucher	€ 1.000* to € 5.000
VIDA budget:	€ 105.000
Period per project:	6 months
Participants (SME's):	1
Grant allocation:	SME / Knowledge provider

* except for travel vouchers

3.3 Validation Voucher (VV) conditions

Validation Voucher applications must represent a joint action between one beneficiary SME from one of the food, water, energy or KET-sectors and one service provider.

The Validation Voucher allows the applicant, which is an SME to get their innovative technology validated in a testing facility that need to be approved by the Evaluation Review Panel. The aim of the VV is to validate diverse innovative solutions in the food-chain industry. The applicant can apply for a grant of € 10.000 to € 25.000 worth in services and the technology to be tested needs to be in a TRL between 5 – 8, before starting the project.

Overview of Validation Vouchers (VV):

Number of projects:	until budget exhausted
TRL*:	5 – 8
Call:	open call, from February 1 st , 2019 09.00 hrs CET until January 3 rd , 2020 17.00 hrs CET
Grant per Voucher	€ 10.000 to € 25.000
VIDA budget:	€ 250.000
Period per project:	6 months
Participants (SME):	1
Grant allocation:	SME / Service provider

* refer to section 3.1

3.4 Demonstration Voucher (DV) conditions

The Demonstration Vouchers are meant to address one common challenge in the food chain. These challenges are launched on the [VIDA website](#) and can be subject to change during the VIDA project.

Demonstration Voucher applications must propose a joint project between more than one beneficiary SME from the food, water, energy or KET-sector. The proposed project must also involve a prospective user, which is:

- facilitating the conditions to demonstrate the proposed techniques
- participating in the project's selection process of the calls, unless the prospective user is a beneficiary.

The aim of the DV's is to assess diverse, new solutions for the common challenges, provided by innovative SME's within one related project in the food-chain. The projects proposals are being evaluated and supported by the independent VIDA Advisory Board. The prospective user has the go/no go unless the prospective user is a beneficiary. Each fundable project participant (SME) can apply for a grant of maximal € 60.000. Other entities (researchers, knowledge providers, associations, foundations, etc.) can assist the SME partners in the implementation of the action (e.g. acting as subcontractors). The project needs to be carried out by more than one SME, from at least two different sectors. The technology to be tested and implemented needs to be in a technology readiness level⁷ (TRL) between 6 and 8, before starting the project.

Overview of Demonstration Vouchers:

Number of projects:	until budget exhausted
TRL*:	6 – 8
Call 1	starting February 1 st 2019 at 09.00 h CET <u>Extended to</u> April 30 th 2019 at 17:00 h CET
Call 2	starting August 1 st , 2019 at 09:00 h CET Closing October 31 st , 2019 at 17:00 h CET
Funding per project	€ 20.000 to € 250.000
Grant per SME	€ 10.000 to € 60.000
DV VIDA budget:	€ 3.000.000 (first call: € 1.500.000, second call: € 1.500.000)
Period per project:	6 – 12 months
Participants (SME's):	>1 (more than one SME from different sectors)
Grant allocation:	SME

* refer to section 3.1

⁷ https://ec.europa.eu/research/participants/data/ref/h2020/wp/2014_2015/annexes/h2020-wp1415-annex-g-trl_en.pdf

4 Financial Provisions

The following (financial) provisions apply for VIDA vouchers:

- 4.1. The VIDA vouchers cover 100% of the eligible expenses to a maximum amount (indicated below).
- 4.2. For Innovation Support Voucher projects and Validation Voucher projects:
 - 4.2.1. The successful applicant SME from food, water, energy or KET-sector as beneficiary receives services from a knowledge- or service provider respectively, preferably an SME as well.
 - 4.2.2. The costs incurred and invoiced by the service provider are eligible for direct funding via VIDA vouchers (*please ref. section 4.5 subcontracting*).
- 4.3. Personnel costs: hourly costs are calculated by taking the yearly salary excluding (holiday and performance- or profit based) bonuses, multiplied by a factor 1.35 for coverage of employer/social costs, then the resulting amount multiplied by a factor 1.25 for overhead, and the total result being divided by 1.720 hrs per year on a 40-hourly working week basis. SME-owners use a fixed rate of € 39 per hour.
- 4.4. Depreciation costs of equipment, infrastructure or other assets necessary for the project incurred and invoiced to the participating SME(s) are not eligible.
- 4.5. Prototype and material costs relevant to the execution of the project are also eligible.
- 4.6. Subcontracting:
 - 4.6.1. Innovation Support Voucher: up to 100% subcontracting is allowed
 - 4.6.2. Validation Voucher: a minimum of 75% subcontracting is mandatory
 - 4.6.3. Demonstration Voucher: up to 50% subcontracting is allowed
- 4.7. The project period for each voucher starts upon signature of the Grant Agreement by the VIDA coordinator. Only costs generated during the lifetime of the project can be eligible.
- 4.8. The total financial contribution made by VIDA shall not in any circumstances exceed the maximum amounts indicated in table 1.

Note on VAT (Value Added Tax):

- deductible VAT is not considered as an eligible cost.

- non-deductible and non-identifiable VAT is considered as an eligible cost.

Table 1 Financial overview for the VIDA Voucher Scheme

Voucher Type	Value per voucher per SME (€)	Purpose of voucher
Innovation Support Voucher	€ 1.000* to € 5.000 <i>*except for travel expenses</i>	An individual service regarding a specific challenge in its value chain that could be improved.
Validation Voucher	€ 10.000 to € 25.000	A customised validation of its solution.
Demonstration Voucher	€ 10.000 to € 60.000	A demonstration of the solution in cooperation with a prospective user, together with at least two SME.
<p>The overall maximum funding available for any SME is € 60.000 (the sum of all VIDA vouchers awarded to this beneficiary). Any funding received by an SME in the form of VIDA vouchers will be reduced from the overall amount of funding available for this SME within VIDA.</p>		
<p>SME's participating as knowledge/service providers are not restricted to the overall maximum funding (€ 60.000), thus can participate in multiple consultancy or innovation projects.</p>		

4.1 Payment terms

4.1.1 General terms

- All payments will be made in Euro's.
- Expenditures incurred before the Grant Agreement signature date, or after the project duration period are ineligible for remuneration (*except for travelling to the award ceremony*).
- Costs incurred for the implementation of the project must be used for the sole purpose of achieving the objectives of the project and its expected results, in a transparent manner consistent with the principles of economy, efficiency and effectiveness.
- Beneficiaries have to set up internal contracts regulating their cooperation. VIDA will not be responsible for paying any costs applied for and incurred by the beneficiaries in case of non-compliance with the terms and conditions of the VIDA funding scheme.
- Submission of an application does not constitute an entitlement for funding.
- Submission of multiple applications for VIDA vouchers is possible.
- The recipients of the (financial) support from VIDA must ensure that the European Commission, the European Anti-fraud Office (OLAF) and the Court of Auditors (ECA) can exercise their powers of control, on documents, information, even stored on electronic media, or on the final recipient's premises as detailed in Article 22 and 23 of the Annotated Model Grant Agreement of the H2020 Programme ⁸.

⁸ http://ec.europa.eu/research/participants/data/ref/h2020/grants_manual/amga/h2020-amga_en.pdf

4.1.2 Specific payment terms for each voucher scheme:

4.1.2.1 Innovation Support Vouchers

One of the following two cases apply:

The amount granted will not exceed € 5.000 and will be disbursed to the beneficiary in two terms:

1. 50% once the project or action is approved for starting, within 30 days upon signature of the Grant Agreement (prepayment).
2. 50% (final payment) within 30 days upon approval of the **Activity Report** (technical and financial).

In case the Activity report is not submitted and approved on time, the prepayment must be reimbursed to the VIDA coordinator.

4.1.2.2 Validation Vouchers

The granted amount will be calculated based on technical/service hours for the required service (validation) with a minimum of € 10.000 and a maximum of € 25.000 worth in hours, materials and/or other related costs and paid to the SME or the service provider in two terms:

1. 50% once the project or action is approved for starting, within 30 days upon signature of the Grant Agreement (prepayment).
2. 50% (final payment) within 30 days upon approval of the **validation report** (see [reporting](#)).

The validation report is provided to the coordinator by the service provider. In case the Activity report is not submitted and approved on time, the prepayment must be reimbursed to the VIDA coordinator.

4.1.2.3 Demonstration Vouchers

The project plan for demonstration vouchers shall contain three clearly defined milestones, which are realistically reflecting the progress of the project. Payment will be made in three terms, based on the accomplishment of these milestones:

a. First-term payment

Once the milestone one (M1) **Interim Report 1** is approved, within 30 days VIDA will pay up to 40% of the awarded voucher sum directly to the SME(s) (see [reporting](#)).

b. Second term payment

Once the milestone two (M2) **Interim Report 2** is approved, within 30 days VIDA will pay up to 40% of the awarded voucher sum directly to the SME(s) (see [reporting](#)).

c. Final payment

Once the milestone three (M3) **Final Report** is approved, within 30 days VIDA will pay the remaining costs incurred of the awarded voucher sum directly to the SME(s) (see [reporting](#)).

5 The VIDA call for proposals timeframe

5.1 Innovation Support Voucher: Open Call

Submitted applications will be assessed by the Evaluation Review Panel consisting of three neutral VIDA Partners. The evaluation process starts with the assessment of the eligibility of the applicant, according to the criteria set out in Annex 2.

The Innovation Support Voucher scheme will be available **from February 1st, 2019 at 09.00 hrs CET until January 3rd, 2020 at 17:00 hrs CET**, or until the budget is exhausted. This period might also be extended, in case the budget is not exhausted within the call period above. Innovation Support Voucher applications will be evaluated by the Evaluation Review Panel throughout the whole call period.

The assessment period takes max. 8 weeks starting from the application date. The applicant will receive an email about the outcome of the assessment. The applicant will need to sign a formal contract with the VIDA coordinator (Grant Agreement) within 60 days after the award. The validity of the voucher is 6 months starting from the contract date.

5.2 Validation Voucher: Open Call

Submitted applications will be assessed by the Evaluation Review Panel consisting of three neutral VIDA Partners. The evaluation process starts with the assessment of the eligibility of the applicant, according to the criteria set out in Annex 2.

The Validation Voucher scheme will be available **from February 1st, 2019 at 09.00 hrs CET until January 3rd, 2020 at 17:00 CET**, or until the budget is exhausted. This period might also be extended, in case the budget is not exhausted within the call period above. The cut-off dates for the assessment are the following:

- Cut-off date 1: March 29th, 2019
- Cut-off date 2: May 31st, 2019
- Cut-off date 3: September 30th, 2019
- Cut-off date 4: January 3rd, 2020

The project proposals will be assessed as soon as possible upon submission, in any case within 8 weeks from the cut-off date. The applicant will receive an email about the outcome of the assessment. The applicant needs to sign a formal contract with the VIDA coordinator (the Grant Agreement) within 60 days after the award. The voucher is valid for 6 months upon signature of the Grant Agreement.

5.3 Demonstration Voucher: Two calls

- Call 1: open February 1st, 2019 at 09:00 CET
Extended to 30th April 2019, at 17:00 CET
- Call 2: open August 1st, 2019 at 09:00 CET
closes October 31st, 2019 at 17:00 CET

Applications can be made during these two call periods. After each closing date, the demonstration project proposals that have been submitted will be reviewed by the independent VIDA Advisory Board, in which the prospective user participates and has the go/no go, unless the prospective user is also beneficiary. Funding will be based on quality, rationale and feasibility of each project. The assessment period lasts up to max. 10 weeks starting upon closure of the respective call. The successful applicant needs to sign a formal contract with the VIDA coordinator (the 'Grant Agreement') within 60 days after the award. The voucher is valid for 12 months upon signature of the Grant Agreement.

If an application in the first call has not been evaluated positively, the VIDA consortium will provide feedback and re-application is possible when the second call is opened.

6 Reporting

Reports will be generated using the respective VIDA templates and are uploaded to the VIDA Clou5 platform (www.clou5.net). All reports must be written in English. The beneficiaries of the VIDA vouchers must hand in the following reports:

Innovation Support Vouchers:

- Within 30 days upon project end: An online **Activity Report** (technical and financial) using templates provided on the Clou5 platform.

Validation Voucher projects:

- Within 30 days upon project end: An online **Validation Report** (technical and financial) using templates provided on the Clou5 platform.

Demonstration Voucher projects:

- **On milestone 1 (M1):** a short online **Interim Report 1** on the achievement of M1 including a Financial Report regarding the first term payment, using a template provided on the Clou5 platform at the latest 15 days upon halftime of the project has passed.
- **On milestone 2 (M2):** a short online **Interim Report 2** on the achievement of M2 including a Financial Report regarding the second term payment, using a template provided on the Clou5 platform at the latest 15 days upon halftime of the project has passed.
- **On milestone 3 (M3):** Within 30 days upon project end: a concise online project performance **Final Report** (performance and financial) using templates provided on the Clou5 platform.
- During the runtime of a Demonstration Voucher project, the project partners must inform the consortium immediately when the occurring problem might endanger the success of the project in any way.

For all vouchers:

- Respond to a final questionnaire evaluating the performance of VIDA and indicating the communication efforts made by the voucher project and the amount of SME's that have been involved.

7 Confidentiality

By applying, the applicant agrees on the storage and use of its personal data for the execution of the VIDA objectives and work plan. The VIDA consortium commits to handling personal data confidentially except for the call results, which will contain the following information:

- Information about successful VIDA Vouchers applications that will be made publicly available **before** the end of the project containing: project title, names of project partners and short project description (as provided by the applicant in the application template).
- Information about successful VIDA Vouchers that will be made publicly available **after** the end of the project: project title, names of project partners, awarded funding and updated short project description (as provided by the project partners in the Final Report).

The personal data collected will be processed and data privacy handled in accordance with the terms of use of Clou5. Applications selection and evaluation will be performed under the appropriate ethical conduct and will respect the confidentiality of the information received.

The arrangement of a Non-Disclosure Agreement (NDA) is optional. It is the responsibility of each participant of the respective innovation or consultancy project to protect sensitive information.

Applications selection and evaluation will be performed under the appropriate ethical conduct and will respect the confidentiality of the information received.

8 Intellectual Property Rights and Dissemination

The applicants are advised to arrange for internal contracts regarding Intellectual Property Rights, the use and dissemination of the results generated by the project teams through the funding obtained via VIDA vouchers.

For details on rights and obligations related to results, the project teams can refer to Chapter 4 (Section 3) of the Annotated Model Grant Agreement of the H2020 Programme⁹.

For dissemination and use of results generated through the financial support from VIDA, the recipients must credit the VIDA project through proper citation and appearance of the VIDA logo and EU Logo, including the proper citation "*This project has received funding from VIDA, an Innosup project of the European Union's Horizon 2020 research and innovation program under grant agreement No 777795*".

⁹ http://ec.europa.eu/research/participants/data/ref/h2020/grants_manual/amga/h2020-amga_en.pdf

9 Disclaimer

The VIDA Consortium is not responsible for any mistakes or misinterpretations that this text may cause. In the case of inconsistencies, the VIDA Executive Board will determine the steps to be taken, in cooperation with the applicant concerned.

Modification of Terms and Conditions: The VIDA partners, represented by the coordinator are entitled to modify these Terms and Conditions (including re-opening/closing dates of the calls, in case of non-granting of funds and/or early depletion of the available funds, or as they see fit) at any time without notice. The current Terms and Conditions will be provided on the website: www.vidaproject.eu, always mentioning the version number.

Consequential Damages: In no event shall either party be liable to the other or any of its affiliates for any consequential, incidental, indirect, special, punitive or exemplary damages (including, without limitation, lost profits, business or goodwill) suffered or incurred by such other party or its affiliates in connection with this agreement, even if advised of the possibility of such damages.

Annex 1: VIDA clusters and regions

To be eligible for VIDA vouchers the applicant must be:

- member of a VIDA cluster
- or**
- be headquartered in a VIDA territorial scope

For cluster membership information, please contact your preferred VIDA cluster.

VIDA clusters

- Clúster para el uso eficiente del agua (www.zinnae.org)
- Clúster Aragónés de Alimentación (www.aragonalimentacion.com)
- BalticNet-PlasmaTec e.V. (www.balticnet-plasmatec.org)
- Food Processing Initiative (www.foodprocessing.de)
- Watercampus Leeuwarden (CEW or Wateralliance: www.cew.nl / www.wateralliance.nl)
- Clean cluster (www.cleancluster.dk)
- Lombardy Energy Cleantech Cluster (www.energycluster.it)
- Nanoprogress cluster (www.nanoprogress.eu)

VIDA Territorial scope

- Spain (Aragón region)
- Germany (all regions)
- Denmark (all regions)
- Portugal (all regions)
- Czech Republic (all regions)
- Italy (Lombardy region)
- The Netherlands (all regions)

Annex 2: Evaluation process

For each voucher (ISV, VV and DV) the applicants first need to fulfil the [main requirements](#). After succeeding those criteria, the application will be reviewed by three members of the Evaluation Review Panel (ISV and VV) or Advisory board (DV). The following tables (see table 1, 2 and 3) describe the scoring system set for the three VIDA vouchers. These points will be assessed based on the answers written in each submitted application form. To be considered for funding, the application must pass a threshold of 60 points out of a maximum score of 100 points. To ensure a consistent minimum quality for all award criteria, each sub-criterion needs to score at least half of the points available for that criterium. For more details refer to 'VIDA Evaluation process'.

Table 2 Scoring system for the Innovation Support Vouchers¹⁰

Application Section Number	Description	Question	Weighting	Max.score	Max. Weighted score
1. Technical excellence (SME and knowledge provider)					
1.1 Description of the joint action	Please submit a test scope, brief description of the joint action which sets clear objectives, the outcome and impact, and timescales.	To what extent has the applicant written the aims, expected planning and outcomes of the requested action? Does the applicant mention if the proposed action would help the development of the company?	4	5	20
1.2 Knowledge provider	Please describe the competences of the knowledge provider, mentioning their expertise in the specific subject and the action which is going to take place.	To what extent does the applicant demonstrate evidence of the expertise and experience of the chosen knowledge provider? Does the applicant give further motivation for choosing that specific provider?	4	5	20
2. Innovation					
2.1 Innovativeness of the envisaged solution in the target sector (VIDA scope)	Please provide details on the Innovativeness of the envisaged solutions and how these are related to the improvement of the use of water, energy and Key Enabling Technologies in the food sector.	To what extent does the applicant demonstrate that the technology/service/action is innovative and relevant for the purpose of the VIDA scope (Food, water, energy, KET)?	12	5	60

¹⁰ In case of requesting a Travel Voucher: only section 1.1 needs to be filled and will be evaluated (section 1.2 and 2.1 is not needed to be filled out).

Table 3 Scoring system for the Validation Vouchers

Application Section Number	Description	Question	Weighting	Max.score	Max. Weighted score
1. Technical excellence, feasibility and viability (SME and service supplier)					
1.1 TRL Level	The technology for which you are requesting support must be at a TRL level of 5 or higher	To what extent does the technology meet the TRL level?	2	5	10
1.2 Test Scope	Please submit a test scope, which sets out clear objectives and timescales.	To what extent has the applicant written the aims, requirements and outcomes of the proposal clear?	2	5	10
1.3 Test Outline	Please provide a summary of your test in the selected research organization, pointing out the main key performance indicators and success criteria.	To what extent does the applicant have a clear understanding of the data they currently hold and the testing requirements to advance the technology within TRL 5 – 8?	2	5	10
1.4 Health and Safety Concerns	What are the specific H&S concerns and considerations?	To what extent does the applicant provide adequate documentation to demonstrate H&S compliance?	2	5	10
1.5 Risk	Please describe key risks associated with this test and how they will be managed and mitigated.	To what extent has the applicant identified risks and mitigations for risk within the assessments?	2	5	10
2. Innovation					
2.1 Innovativeness of the envisaged solution in the target sector (VIDA scope)	Please provide details on the innovative elements of your project.	To what extent does the applicant demonstrate that the technology is innovative and relevant in the frame of the VIDA scope (Food, water, energy, KET)?	5	5	25
2.2 Innovativeness from a value chain perspective	Please specify what makes this technology different from the BAT and what benefit could provide to the food value chain.	To what extent does the applicant demonstrate that the technology would be a milestone for the food-value chain?	5	5	25

Table 4 Scoring system for the Demonstration Vouchers

Application Section Number	Description	Question	Weighting	Max.score	Max. Weighted score
1. Technical excellence, feasibility and viability					
1.1 TRL Level	The technology for which you are requesting support must be at a TRL level of 6 or higher	To what extent does the technology meet the TRL level?	1	5	5
1.2 Test Scope	Please submit a test scope, which sets out clear objectives and timescales.	To what extent has the applicant written the aims, requirements and outcomes of the proposal clear?	1	5	5
1.3 Test Outline	Please provide a summary of your test in the selected challenge, pointing out the main key performance indicators and success criteria.	To what extent does the applicant have a clear understanding of the data they currently hold and the testing requirements to advance the technology within TRL 6 – 8?	2	5	10
1.4 Prospective Users	Please specify the benefits, beneficiaries, the end user(s) and end use(s) being created by your innovation.	To what extent does the applicant demonstrate an understanding of the market and how the technology addresses the need?	1	5	5
1.5 Health and Safety Concerns	What are the specific H&S concerns and considerations?	To what extent does the applicant provide adequate documentation to demonstrate health and safety compliance?	1	5	5
1.6 Risk	Please describe key risks associated with this test and how these risks will be managed and mitigated.	To what extent has the applicant identified risks and mitigations for risk within the assessments?	2	5	10
2. Innovation					
2.1 Innovativeness of the envisaged solution in the target sector (VIDA scope)	Please provide details on the innovative elements of your project in relation to the selected challenge.	To what extent does the applicant demonstrate that the technology is innovative and relevant in the frame of the VIDA scope (Food, water, energy, KET)?	3	5	15
2.2 Innovativeness from a value chain perspective	Please specify what makes this technology different from the BAT and what benefit could provide to the food value chain.	To what extent does the applicant demonstrate that the technology would be a milestone for the food-value chain?	3	5	15

3. Impacts					
3.1 Economic Impact	Specify the expected impact in terms of competitiveness and growth of the business partners in the consortium, measured in terms of turnover and job creation.	To what extent does the applicant`s technology demonstrate a potential financial benefit benchmarked against other relevant technologies?	2	5	10
3.2 Social Impact	Please describe the social benefits of your project.	To what extent does the applicant`s technology demonstrate a potential social benefit benchmarked against the relevant alternative?	2	5	10
3.3 Environmental Impact	Please describe the Environmental benefits of your project.	To what extent does the applicant`s technology demonstrate a potential benefit for the environment or have a less adverse effect on the environment compared to the relevant alternative?	2	5	10

History of changes

Date	Page	Change description
15/07/2019	1	Version 1.2 is edited to version 2.0 and date is changed to July 2019.
15/07/2019	4	Coordinator: <ul style="list-style-type: none"> - Main contact person has changed. - Email address of coordinator was changed to: info@vidaproject.eu consistently with the guidelines and the website.
15/07/2019	7	Innovation support Voucher budget is changed to € 105.000.
15/07/2019	13/14	For DV/VV/ISV the timeframe to sign the contract is set as 60 days.
15/07/2019	13	Validation Vouchers: <ul style="list-style-type: none"> - Timeframe for evaluation is extended to 8 weeks.
15/07/2019	3 6 10	Financial provisions: <ul style="list-style-type: none"> - In-kind contribution from VIDA partners is removed from the eligible funds. - Only costs generated during the lifetime of the project can be eligible. - Prototype and materials costs are added as eligible costs. - Depreciation costs are removed from the eligible funds for projects.
15/07/2019	9 14	Demonstration Vouchers: <ul style="list-style-type: none"> - Specification of the requirement that two SME's of different sectors need to join the project. - Specification that the grant limitation of €10.000 - € 60.000 is per SME. - Specification of the budget for each call is mentioned. - Timeframe for evaluation is extended to 10 weeks.
17/07/2019	5	Strengthen of English as eligible language: applications partially written in another language are not eligible.
17/07/2019	7/8	For DV/VV: specification that TRL need to be reached before starting the project.
17/07/2019	11	Table 5 explains the value per voucher per SME, the purpose of the DV was further clarified to avoid misinterpretations.
18/07/2019	5	For VV, the test facility is not selected by the ERP but their approval. Besides clarification on the TRL is between 5 – 8.
23/07/19	19	Travel Voucher evaluation further described
25/07/2019	7	Travel Voucher conditions: the provision of invoices and the eligibility of the fee of the event is taken out.
25/07/2019	10 11	Financial provisions: <ul style="list-style-type: none"> - Numbering is set, instead of points. - Section 4.1.2 is referred to subcontracting section 4.5 subcontracting Payment terms: exception for travelling to the award ceremony is introduced
25/07/2019	All document	Consistency of naming: <ul style="list-style-type: none"> - Clou5 (instead of CLOU5) - Evaluation Review Panel (Application Review Panel)



clúster aragonés de
alimentación



wateralliance



nanoprogress
THE NANOTECHNOLOGY CLUSTER

spi
Sociedade Portuguesa de Inovação

